



INTERNAL QUALITY ASSURANCE CELL
MAR THOMA COLLEGE, THIRUVALLA

MTC/IQAC-ATR/2015-16

Date: - 05/02/2016

ACTION TAKEN REPORT

| MEETING NO. | DATE | DECISIONS | ACTION TAKEN |
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| II-31 | 03-02-2016 | Review the academic progress | <ul style="list-style-type: none">• Review of the monthly teaching plan and its implementation.• Review of semester-wise academic work with the help of academic diary. |
| IV-252 | 30-10-2015 | Teachers requested to conduct special classes on Saturdays for IDC Students. | Initiatives for special classes. |
| II-27 | 20/08/2015 | Introduce a comprehension test to assess the learning level of the PG students, and continue the existing system for the UG students. | Classification of students into advanced and slow learners and introduction of Remedial Teaching for slow learners. |
| II-27 | 20/08/2015 | The IQAC decided to meet every second Wednesday and organise programmes. | A National Conference on 'Recent Trends in Higher Education' was organized by the Mar Thoma Higher Education Commission from 12 th to 14 th June 2015 at the Retreat Centre, Maramon. IQAC, of this College was a co-host. Nine eminent resource persons led the sessions. |
| II-27 | 20/08/2015 | Introduce NET/SLET training programmes for the | Training programmes for NET/SLET examinations, |

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| | | PG students along with the regular classes. | competitive examinations, group discussions and other career-related programmes. |
| II-27 | 20/08/2015 | Clubs and Associations directed to present a detailed plan of action for the current year. | <ul style="list-style-type: none"> • All the subject associations organised cultural and academic programmes. • Assistance for participating in inter-collegiate University Youth Festival and other curricular and non-curricular activities. |
| IV-254 | 13-11-2015 | Request clubs/associations/departments to organize Community extension programmes | <ul style="list-style-type: none"> • NSS raised an amount of Rs. 84,000/- for the treatment of Ambili Fathima. • Adoption-of Anganwadi and cleaning up |
| IV- 260 | 27-11-2015 | NIRF ranking parameters to be explored. | Five committees constituted for the five parameters, and application |
| IV-260 | 27-11-2015 | To conduct an orientation programme for PG students | The IQAC organised an orientation programme for PG students. Dr. A. Abraham took a class on 'Mind Dynamics and Personal Excellence' on 19/11/2015. |
| II-31 | 03-02-2016 | IQAC to organize workshops/ Academic Enrichment Programmes before the end of this academic year. | <ul style="list-style-type: none"> • The IQAC organised 'Education-Innovation programme' on 17/03/2016. Dr. M.S. Samuel (Director, Dept. Of Computer Applications, MAC FAST), Dr. R. Jayakrishnan (Dept. Of Physics, Christian College, Chengannur) and Dr. Rani Abraham (Dept. Of Chemistry, Christian College, Chengannur) delivered lectures. • The IQAC organised an |

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| | | | <p>‘Academic Enrichment Programme’ for the teaching staff and a training programme for the non-teaching staff on 5th March, 2016. Dr. Vishnu Namboodiri (Dept. of Mathematics, Govt. College, Chavara) delivered talks on “Linux and Office Software” in two sessions and M. Ashok Kumar (Accounts Officer, DD Office Kottayam) delivered a talk on “Office Procedure and Service Matters”. The teaching staff attended lectures on “Professional Competency in Teaching” by Dr. Rajan Varghese,(Principal, MACMAT Perumbavoor)and on “Research, Extension and Funding Agencies” by Dr. George Varghese (Director, KSCSTE).</p> |
| II-8 | 20-08-2015 | Promote ventures for research in the college, encourage teachers to participate in research programmes and take part in active research. | <ul style="list-style-type: none"> • Extension of the Golden Jubilee Block was carried out. Research Labs (for promoting Inter-disciplinary research) and E-Learning room were constructed. • A workshop on ‘Interdisciplinary Approach in Research’ was held on 17-03-2016 and 18-03-2016. • 5 major/minor ongoing and 1 completed research projects this year. |
| II-24 | 09/06/2015 | Initiatives to utilise the DST-FIST grants should be taken. | DST-FIST GRANTS were used to buy new instruments for the science labs. |
| II-30 | 12-11- | IQAC to organize | <ul style="list-style-type: none"> • The IQAC, along with |

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| | 2015 | programmes related to the latest developments in the field of Higher Education. | <p>The Mar Thoma Higher Education Commission conducted a Two-Day workshop for teachers in colleges 'Resetting the Tasks of the Teacher in Higher Education' on 20th and 21st of November, 2015. Dr. George Mathew (Mar Ivanios College, Trivandrum), Dr. A. Sukumaran Nair (Former VC, MG University) and Dr. TC THankachan (St. Thomas College of Teacher Education, Pala), were the resource persons.</p> <ul style="list-style-type: none"> • Hosted AIACHE state level conference on 30-01-2016. |
| II-30 | 12/11/2015 | Presentation of AQAR for the year. | The AQAR for the year 2014-15 was submitted on 14/11/2015. |

IQAC Chairperson

Sd/-

Dr. K Jacob, Principal

IQAC Coordinator

Sd/-

Dr. Icy K John

