

# **INTERNAL QUALITY ASSURANCE CELL**

MAR THOMA COLLEGE, TIRUVALLA

Meeting of the IQAC and HODs held on 11.03.2014

A meeting of the IQAC and HODs of the college was held at 3.00 pm on Tuesday, 11<sup>th</sup> of March, 2014 in the Principal's room. The meeting was chaired by Dr. Alex Mathew, Principal of the college.

## **Agenda**

1. To review academic and curricular activities
2. Other relevant matters

## **Members Present**

1. Dr. Alex Mathew, Principal
2. Dr. Reginold Varghese
3. Dr. Thomas Mathew
4. Dr. Mercy Iype
5. Dr. Jacob K
6. Prof. Mary Oommen
7. Prof. Samji Thomas
8. Dr. Varughese Mathew
9. Dr. Icy K. John
10. Prof. Mathew Varghese
11. Dr. Elizabeth T. Mangattu
12. Dr. Elizabeth J. Thomas

## **Decisions**

The meeting began with a silent prayer. The Convener Dr. Icy K. John delivered the welcome address. The Principal Dr. Alex Mathew gave the introductory remarks.

The meeting made a department-wise review of the academic and curricular activities. The Convener presented a brief report of the activities of each department. It was noted that even though all the departments have competency and skills, many departments have to perform better.

The HODs and teachers made a review of the work done by them. The following decisions were taken at the meeting:

- 1) The departments should initiate an academic review to assess the academic functioning of the departments.
- 2) The records related to the achievements should be documented so as to make the data easily available.
- 3) The IQAC should visit the departments to assess the workings of the departments.

The meeting came to a close by 4.15 pm

Sd/-  
Dr. Icy K. John  
IQAC Co-ordinator

Sd/-  
Dr. Alex Mathew  
Principal