

## **INTERNAL QUALITY ASSURANCE CELL**

MAR THOMA COLLEGE, TIRUVALLA

Meeting of the IQAC held on 17.03.2014

A meeting of the working group of IQAC of the college was held at 3.00 pm on Monday 17 March 2014 in the Principal's room. The meeting was chaired by Dr. Alex Mathew, Principal of the college.

### **Members Present**

1. Dr. Alex Mathew
2. Dr. Jacob K.
3. Prof. Mary Oommen
4. Dr. Varughese Mathew
5. Dr. Thomas Mathew
6. Dr. Icy K. John
7. Dr. Reginold Varghese
8. Dr. Samuel Mathew

### **Decisions**

The meeting began with a silent prayer.

The Principal made the opening remarks. The Convenor presented a brief report of the activities to be initiated. The following decisions were made in this regard:

- 1) Arrange Teacher and Programme evaluation by the Final Year Degree students immediately after the examination.
- 2) Those students with minimum 'C' grade for the IV and V semester degree examinations, and at least one third of the total, may be called to the respective departments for evaluation.
- 3) The evaluation may be conducted for all PG students also.
- 4) The meeting took the decision to prepare a database for the years 2011-12 and 2012-13.
- 5) The departments were asked to prepare and present a concrete plan proposal for the following items:
  - i. National/State level seminar – with name of the programme, proposed dates and the resource persons.
  - ii. An extension programme with the name of the activity, deliverables/output, etc.
- 6) The IQAC also set a target for the departments regarding academic performance with a target of 90% result for UG and PG.
- 7) The meeting also took the decision to constitute the seven criterion-based IQAC committees for the next round of accreditation.

- 8) The meeting also took the decision to appoint department-level coordinators for IQAC.
- 9) The meeting decided to ask the departments to complete the syllabus of the courses at least two weeks before the semester study holidays, and set apart two weeks for intensive coaching of students to obtain higher results.

The meeting came to a close by 4.15 pm.

Sd/-  
Dr. Icy K. John  
IQAC Co-ordinator

Sd/-  
Dr. Alex Mathew  
Principal