

INTERNAL QUALITY ASSURANCE CELL

MAR THOMA COLLEGE, TIRUVALLA

A meeting of the IQAC was held on Monday, 10.11.2014 at 2.30 pm in the Principal's room. The meeting was chaired by Dr. Alex Mathew, Principal of the college.

Members Present

1. Dr. Thomas Mathew
2. Dr. K. Jacob
3. Dr. Icy K. John
4. Dr. Elizabeth T. Mangatt
5. Dr. Alex Mathew (Principal)
6. Dr. Reginold Varghese

Decisions

The meeting began with a silent prayer. The convener gave the introductory remarks and welcomed all the members. The Principal delivered the presidential address and called on the IQAC to set the benchmark in every aspect of academic functioning.

- 1) The first item on the agenda was the preparation of the academic calendar for the fourth and sixth semester degree programmes. The duration of the fourth and sixth semesters is from November 14, 2014 to March 15, 2015. The meeting took the decision that the syllabi for the fourth and sixth semesters should be completed by the first week of the March 2015. The meeting in this regard suggested the introduction of a Teachers' Diary.
- 2) The meeting was informed that the next accreditation - fourth cycle - is due in February 2017. The meeting in this regard decided to begin the work for the fourth cycle of accreditation.
- 3) The meeting decided to ask the departments to nominate one faculty member to IQAC for coordinating the department level activities and to function as liaison officers.
- 4) The meeting discussed the modalities with respect to the campus cleaning drive scheduled by the Staff Council on Saturday, 6 December 2014. The meeting nominated Dr. Reginold Varghese to chalk out a detailed plan in this regard.
- 5) The meeting decided to ask all the departments to organise extension activities before the closing of the academic year 2014-15, preferably before March 2015.
- 6) The IQAC discussed the modalities of conducting the annual sports day. The meeting suggested that the Sports Day may be organised during the last week of January 2015.
- 7) The meeting noted the efforts initiated to bring out the next volume of the multi-disciplinary journal 'Rational Discourse', and decided to promote the publication.

The meeting concluded by 3.40 pm

Sd/-
Dr. Icy K. John
IQAC Co-ordinator

Sd/-
Dr. Alex Mathew
Principal