

INTERNAL QUALITY ASSURANCE CELL
MAR THOMA COLLEGE, TIRVUALLA
NAAC- Department Coordinators Meeting
09.05.2018 at 2.00pm

- The meeting began at 2.05pm in the Principal's Room, with a silent prayer.
- The Principal briefed the members about the new accreditation system.
- Qualitative Analysis – 37 questions – work to be divided in the department and the final report to be made after compiling and editing the reports.
- Students' feedback forms to be collected along with the TC applications.(Final UG and PG)
- Value Added Programs – consider only those programs having 30 hours duration.
- Trace the well placed alumni of the college and contact them.
- Scanned copies of documents/certificates (of teachers attending refresher courses, seminars, orientation, short term courses organised by departments) required as proof – to be emailed to the IQAC.
- Department wise meeting to be called for tomorrow – Teachers to work together – in the various Criteria assigned to them, Qualitative Analysis to be done later.

Members Present

1. Dr. Icy K John
2. Sony Achamma Thomas
3. Happy Krishnan
4. Dr. Neetha N Nair
5. Mini Thomas
6. Ajesh K Zachariah
7. Susan Thomas
8. Santhosh Jacob
9. Raison Sam Raju
10. Anoop Koshy George
11. K. M Vishnu Namboodiri
12. Dr. Varughese Mathew

Sd/-
Dr. Icy K John
Principal

Sd/-
Dr. Varughese Mathew
Coordinator