# INTERNAL QUALITY ASSURANCE CELL MAR THOMA COLLEGE, TIRVUALLA

A meeting of department level coordinators of IQAC and Team of uploading and link creation was held at 1.30pm on 29.03.2019 in the Principal's room.

#### Members Present

- 1. Dr. Icy k John
- 2. Dr. Varughese Mathew
- 3. K M Vishnu Namboodiri
- 4. Aravind Sankar
- 5. Susan Thomas (English)
- 6. Dr. Ajesh K Zachariah
- 7. Dr. Neema Ani mangalam
- 8. Antu Annam Thomas
- 9. Mini Thomas
- 10. Nigi A J
- 11. Dr. Susan Thomas (Zoology)
- 12. Preetha Rachel George
- 13. Kesiamary Philip
- 14. Lt. Raison Sam Raju
- 15. Anoop Koshy George
- 16. Dr. Samuel Mathew
- 17. Renosh Tom Vargehese K

The meeting began with a silent prayer. The meeting started with a discussion by The Principal about the academic review committee The Principal Stressed the need to give more importance to documentation. There is a need to improve upon the existing state of affairs with regard to document keeping and maintenance. The members of the meeting were asked to work for the day for the finalization of documents for the SSR Preparation.

### Registration and Uploading Team

### Registration

- 1. Anoop Koshy George
- 2. Raison Sam Raju
- 3. K M Vishnu Namboodiri
- 4. Dr.Jacob Thomas
- 5. Mini Thomas

## **Uploading Team**

- 1. Renosh Tom Varghese
- 2. Noble P Abraham
- 3. Ajesh K Zachariah
- 4. Raison Sam Raju
- 5. Antu Annam Thomas

The meeting come to a close at 2.40pm.

Sd/-Dr. Icy K John Principal Sd/-Dr. Varughese Mathew Coordinator