

INTERNAL QUALITY ASSURANCE CELL MAR THOMA COLLEGE, TIRVUALLA

IQAC Meeting

A meeting of the IQAC of the college was held at 2.00PM on 20.08.2019 in the Principal's room

Attendance

1. Dr. Icy K John Principal
2. Dr.M.O Koshy
3. Dr.K.T Philip
4. Dr.Alex Mathew
5. Dr.Samuel Mathew
6. Dr.G.Koshy
7. Dr.Koshy John
8. Dr.Rajan Varughese
9. Dr.Neeta N Nair
10. Dr.Ashley Susan Philip
11. Dr. Varughese Mathew, IQAC Co-ordinator
12. Mrs.Susan Thomas

Minutes

The meeting began with silent prayer. Dr. Varughese Mathew welcomed the members present and explained the points on the agenda; He welcomed the suggestion and opinions of the IQAC members, as the college fears up for the NAAC Peer Team Visit.

- ❖ The Principal Dr. Icy K Jon explained clarification sought by the DVV – and the answers and documents provided to them by the IQAC.
- ❖ All the documents have been accepted by the agency and our SSR also has been accepted by them. The next step is the payment of the balance amount (30000). After the payment, the NAAC Peer Team visit an be expected within a month.

After discussions the following decisions were taken:

- 'Club 7' and 'Elite International' to be given at options -for the team members to stay.

- Cultural Programme- to be planned and executed perfectly. A committee to be constituted for supervising the same.
- PPTs to be presented by the Principal and the IQAC coordinator are to be prepared well in advance and checked meticulously for any errors that might have crept in.
- Professional help to be sought to prepare the PPTs.

Websites of A+ and A++ grade colleges can be observed, advice can be sought from IQAC coordinators of colleges which have been recently ranked- to get updates about the latest methodology of the final process of grading.

Other discussions/observations:

- The year plan was reviewed and discussed in detail.
- Open House (Centralized PTA meetings) to be convened next week.
- B.Voc Courses – to be started at the earliest.
- New Certificate Programmes to be started in the college syllabi and be prepared and sanction can be obtained from the University for these courses.
- A Professional training session can be arranged (Technical for imparting skills)
- A team of teachers can be sent to IIT's or other reputed institutions for obtaining training
- Online courses offered by Institutions/Professors should be introduced to the students. A platform to be provided for students to participate in these courses.
- MOOC – Courses/content to be introduced to the students and faculty members who can act as facilitators to help the students to participate and complete these courses.

Sd/-
Dr. Icy K John
Principal

Sd/-
Dr. Varughese Mathew
Coordinator