

INTERNAL QUALITY ASSURANCE CELL MAR THOMA COLLEGE, TIRVUALLA

A Meeting of the arrangement committee for the 'Peer Team Visit' was held at 10am on 10-10-2019.

Members Present:

1. Ms Ann Mary Raju
2. Mr Kurian Varghese
3. Mr Krishna Kumar
4. Dr. Josmin P Jose
5. Mr John Mathew
6. Mr Sam Thomas
7. Mr Harish
8. Mr Abhijith Jacob Thomas
9. Mr Reethu Mariam Jacob
10. Dr. Varghese Mathew
11. Mr Rengith K Varughese
12. Mr K M Vishnu Namboodiri

The Principal welcomed the members after a silent prayer. The committee for internal arrangement is to ensure that the system is presentable for the NAAC evaluation. The facilities available in the college have to be checked and the committee needs to function in a prompt manner to ensure a smooth functioning of all processes related to the visit. All the power-point presentations have to be ready with back up facility. Name Boards, Gardens, Botanical Garden, Zoological Museum, Library, Visitors Room, Media centre, Laboratories visitors' room, examinations store room, toilets in the visitors' room, wash basins, seminar hall and chapel have to be checked to ensure that they are all functioning properly. Arrangements have to be made for students and alumnito meet with the Peer Team. DST FIST Lab, E-learning lab, computer centres, class rooms, playground and premises have to be cleaned. The veranda tiles have to be polished. Committee members were assigned with supervision of various facilities. The meeting came to a close at 10.50am.

Sd/-
Dr. Icy K John
Principal

Sd/-
Dr. Varughese Mathew
Coordinator