



**MAR THOMA COLLEGE, TIRUVALLA**  
**Reaccredited with 'A' Grade (Fourth Cycle) by NAAC &**  
**All India 80<sup>th</sup> Rank in NIRF 2021**

**IQAC (Internal Quality Assurance Cell)**

**PLAN OF ACTION**

DATE: 10-05-2020

The IQAC of the College met on 10<sup>th</sup> May, 2020 in the Visitors' Room and discussed the Plan of Action for the year 2020-21.

The Committee opined that since there are many uncertainties on account of the Covid pandemic, regular activities may be affected but programmes can be conducted online, if possible. Since most of the University examinations are pending, the examination schedule may also affect the plans. Depending on these factors, the programmes planned may be changed.

**PLAN OF ACTION**

MONTH	PLAN
June 2020	Commencement of Classes For III, V semester UG and II/ III Semester PG. Heads of the Departments may be asked to conduct department meetings and discuss the plan of action for the year, and about syllabus completion. Online training programmes on LMS, Online teaching methodologies etc may be convened. Any help needed by students for attending online classes financial or otherwise may be studied and needful steps may be taken.
July 2020	The departments may be asked to convene counselling sessions for students to help them cope with the stress of the Covid pandemic and the online mode of learning. PTA meetings may also be organized online to address the parents' concerns. IQAC may take steps to organize Capacity building workshops to facilitate the radical shift to the online teaching- learning process.
August 2020	Subject Associations may organize programmes online. Onam Celebration may be convened in the online mode.
September 2020	Revision classes, Remedial classes may be held. Internal examinations for UG odd semesters.
October 2020	Departments may organize seminars/ workshops/ conferences/ association activities and plan for students' internship, if any available online.
November 2020	Conduct Second internal examination for Odd semesters UG and PG. Preparation may be started by the IQAC for submission of AQAR and AISHE details. Details of Students progression may be collected using Google forms. Result Analysis may be undertaken as and when University examination results are declared.
December 2020	Students may be encouraged to bring out students magazines in the digital format. Various associations/ clubs may convene programmes in the online/ offline mode as the situation demands. Christmas programmes may be organized online. Alumni Associations may organize programmes online.
January 2021	Even semester Internals may be conducted depending upon the university schedules. Teachers may be encouraged to participate in online seminars, and engage in research and publication PG Association may organize programmes on research methodology for students. Annual College report may be compiled by collecting details from all the departments. Scholarship/





**MAR THOMA COLLEGE, TIRUVALLA**  
**Reaccredited with 'A' Grade (Fourth Cycle) by NAAC &**  
**All India 80<sup>th</sup> Rank in NIRF 2021**

	endowment prizes may be given and details compiled.
February 2021	Academic Audit may be conducted in all the departments. College Day may be organized. Extension activities may be planned. Any post pandemic measures if needed, may be planned.
March 2021	Second internal examinations may be collected for all the even semesters. Feedback may be collected from the students. Student Satisfaction Survey may be conducted.

IQAC Chairperson and Principal

Sd/-  
Dr Varughese Mathew  
Principal  
Mar Thoma College, Tiruvalla



IQAC Coordinator

Sd/-  
Dr Susan Thomas